



First In The Nation ~ Excellence In Water Treatment, Partnership For Safe Water

Apply for *AutoPay* *Save Time and Money*

Now you can pay your Champlain Water District Retail water bill the easy way – with ***AutoPay***.

- No more checks to write...*makes record keeping easy.*
- No stamps or trips to the post office...*saves on postage.*
- No late fees...*minimizes overdraft charges.*

Here's How It Works

When you enroll in ***AutoPay***, your financial institution will deduct funds from your checking account to pay your **Champlain Water District Retail** (Colchester Town/Malletts Bay Water Company, Colchester FD#1, or Colchester Fire District #3) water bill. Your bill will be paid for you on time and automatically. You won't have to worry about missing a payment if you are away on a business trip or vacation. You'll continue to receive your monthly statement for commercial accounts, or quarterly statement for residential accounts and you'll have time to review it before your bank deducts the amount due from your account. If you feel there is a problem with your bill, call our Customer Service Department at 864-7454 ext. 4806. You can notify us at any time (in writing) if you wish to discontinue ***AutoPay***.

It's Easy to Start *AutoPay*

1. Simply complete the form and return it with your next payment.
2. Enclose an original check marked "void" or a photocopy of a check from the checking account you wish to have debited.
3. Your next bill will show "**Auto Payment – Do Not Pay.**"

Why wait?

Enclose this form with your next water bill payment or bring it to the Champlain Water District office at 403 Queen City Park Road, S. Burlington. Our office hours are 7:00 a.m. to 3:30 p.m. weekdays.

AutoPay Authorization Agreement

I hereby authorize **Champlain Water District Retail Department** to instruct my financial institution to make bill payments directly from my account, I control the payments. I understand that these automatic payments may be canceled if I notify Champlain Water District in writing (30) days before my next scheduled payment.

Name of your bank, savings and loan, or credit union: _____

Routing Number: _____

Account Number: _____

Your name: _____
(as it appears on financial institution records)

Address where you receive Champlain Water District Retail service:

(street, city, ZIP code)

Daytime phone: _____

Email address (optional): _____

Water account number: _____

Your signature: _____ Today's date: _____
(as it appears on financial institution records)

Please attach an original check on which you've written "void" or a photocopy of a paid check from your checking account and return it along with this form with your next payment. ***Deposit slips cannot be accepted.***